

SUSTAINABLE HEALTH CARE IN EAST KENT JOINT COMMITTEE MEETING

Held in public

22 August 2019

11am-12.30pm

Harris room, Spitfire Cricket Ground, Old Dover Rd, Canterbury CT1 3NZ

MINUTES

Bob Deans	Chair
Voting Members in attendance	
Dr Navin Kumta	Clinical Chair, Ashford CCG
Chris Morley	Lay Member, Ashford CCG
Dr Simon Dunn	Clinical Chair, Canterbury and Coastal CCG
Dr Alistair Challiner	Secondary Care Clinician, Canterbury and Coastal CCG
Dr Kim Gardner	Governing Body member, Canterbury and Coastal CCG
Alistair Smith	Lay Member, South Kent Coast CCG
Dr Jonathan Bryant	Clinical Chair, South Kent Coast CCG
Dr Ashwani Peshen	Governing Body member, Thanet CCG
Clive Hart	Lay Member, Thanet CCG
Apologies from Voting Members	
Dr Chee Mah	Governing Body member, South Kent Coast CCG
Dr Jihad Malasi	Clinical Chair, Thanet CCG
Dr Markus Maiden-Tilsen	Governing Body member, Thanet CCG

Non-Voting Members in attendance	
Caroline Selkirk	Managing Director, East Kent CCGs
Lorraine Goodsell	Deputy Managing Director, East Kent CCGs
Michael Ridgwell	Deputy Chief Executive, Kent & Medway Sustainability and Transformation Partnership (STP)
Sarah Vaux	Chief Nurse, East Kent CCGs
Tom Stevenson	Senior Communications & Engagement Lead, Kent & Medway Sustainability and Transformation Partnership (STP)
Victoria Nystrom Marshall	East Kent Transformation Programme Lead
Nicky Bentley	Director of Strategy and Business Development, East Kent Hospitals University Foundation Trust
Apologies from Non-Voting Members	
Evelyn White	EK Programme Strategic Lead
Liz Shutler	Deputy Chief Executive, East Kent Hospitals University Foundation Trust
David Meikle	Turnaround Director East Kent CCGs
Julia Rogers	Director, Communications & Engagement, Kent & Medway Sustainability and Transformation Partnership (STP)
Glenn Douglas	Chief Executive, Kent & Medway Sustainability and Transformation Partnership (STP)
Ivor Duffy	Finance Director, East Kent CCGs
Sarah Pinto-Duschinsky	EY
Minutes	
Belinda Hunnisett	Project Support Officer, East Kent PMO

037/19 Welcome and introductions

The Chair welcomed attendees and asked them to introduce themselves. He welcomed members of the public who may be listening by live stream. Members of the public were present.

038/19 Declarations of interest

There were no new declarations of interest.

039/19 Quoracy

The meeting was declared quorate.

040/19 Minutes of the last meeting held in public for approval (9 May 2019)

The minutes were accepted as an accurate record of the previous meeting, and all actions had been completed.

041/19 Programme Update

The members were shown the presentation which provided an update on the programme and the pre-consultation business case. The PCBC will be sent to the South East Clinical Senate in early October 2019. A further iteration will be sent in November. A draft report from the Clinical Senate will be shared with the CCGs in December. The PCBC will also be sent to NHSE/I in the autumn. An additional, 12 week piece of work that focuses on developing alternative clinical and workforce models has also been added to the timeline to run alongside the PCBC drafting process and submission of the draft report to the Clinical Senate and NHSE/I.

Members were advised that a Public and Clinical Engagement Session had been held to consider some of the information that would be presented to the Evaluation Panel. Also that the Travel Advisory Group had its inaugural meeting on 19 July and another meeting is planned for October. Members were informed that the first evaluation briefing session has taken place (for Ashford CCG) and that all evaluation panels are quorate.

Members were updated on the progress of four separate draft reports that will support the evaluation including the Commercial Risk Assessment, the Economic Impact Assessment, the Implementable Review and the Integrated Impact Assessment.

Feedback and queries included the following:

- Members questioned whether or not there is flexibility to shift the timeline if necessary. It was confirmed that there may be room to shift the timeline.
- Members had received very positive feedback following the inaugural meeting of the East Kent Travel Advisory Group meeting in July.
- It was queried whether the Economic Impact Assessment would report on potential job losses as well as new employment opportunities, and it was confirmed that this was the

case.

- Clarification on the SECamb analysis work was requested, and it was confirmed that they are analysing four months' worth of data and showing which journeys, under Option 1 and Option 2, would be affected, and the possible impact on health outcomes of those patients.
- EU Exit was mentioned and the possible step change in travel times which might follow, and it was confirmed that assumptions around EU Exit had been built into the evaluation.

042/19 Scoring and Weighting Review

A paper proposing a revision to the evaluation scoring and weighting was shared with members. This is subject to agreement at the East Kent Finance Directors meeting on 27 August 2019, and has already been signed off at the East Kent Transformation Delivery Board and the East Kent System Board. It was explained that under the Financial Sustainability criteria, two separate sub criteria 5.1 (System Sustainability) and 5.3 (Organisational Sustainability) had been included with the intention that they would address financial sustainability from two different perspectives as had been demonstrated in other options evaluations of this type. That as there is only one acute provider in east Kent, when data was input into the model, the responses mirrored each other and as such it was suggested that these two criteria be amalgamated to avoid additional weighting being given to the same response. It was also recognised that the public had requested a stronger focus on the economic impact of proposals in both the pre-consultation events and at the pre evaluation Public and Clinical Engagement session. That by moving criteria 1.1c into the financial sustainability criteria, the criteria would gain additional weighting and in doing so respond to this request.

Members had the following comments and queries:

- Whether the options evaluation sub criteria would continue to be equally weighted further to this amendment. . It was confirmed that each criterion has equal weighting across all five criteria.
- A member queried whether other sub sub criteria should also be reviewed, with its weighting increased by a similar amount and it was explained that all sub sub criteria have been reviewed following feedback from the public. The Programme is assured that the other sub sub criteria are correctly weighted.
- In the light of this change, it was suggested that the criteria name be changed to Financial and Economic Sustainability. This was agreed
- Capital funding for either Option was raised and it was clarified that a source of funding will need to be identified and that, until a robust business case is in place, funding cannot be sought. All possible sources of capital will be looked at and Treasury funding would be the preferred option.

The Committee **agreed** to the amalgamation of sub criteria 5.1 (System Sustainability) and 5.3 (Organisational Sustainability) within the Financial Sustainability criteria and the uplifting of the economic impact (1.1c) into Financial Sustainability as a sub criteria, subject to endorsement at the East Kent Finance Directors meeting on 27 August 2019.

043/19 Evaluation Panel Briefing

The Evaluation briefing pack and scoring guidance was shared with the members, with the following points made:

- All CCGs have briefings in place
- Ashford CCG briefing has already taken place with very good feedback
- Evaluation panel voting members can request a 1:1 briefing in addition
- The Independent Chair will walk the panels through the ten reports
- Subject Matter Experts will be at the evaluation panels to give advice, and will leave the room once scoring is underway
- The output of the evaluation panels was queried, and it was confirmed that the evaluation outcome report will form a chapter of the Pre Consultation Business Case and that evaluation is a key, critical component of the process
- Evaluation Panel Briefing Pack to be updated to reflect the agreed changes to the evaluation weighting and scoring criteria

The meeting closed at 12.00pm.

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